



Thank you for choosing Rocky Mountain Pediatric Endocrinology for your child's care. At Rocky Mountain Pediatric Endocrinology we value your time, as well as our own. Appointments are typically scheduled several weeks in advance. We serve the entire state of Colorado as well as Wyoming and the eastern parts of Nebraska. We recognize families are busy, and we do our best to keep waiting time to a minimum. In order to facilitate this, we would like to familiarize you with our scheduling and cancellation policies.

SCHEDULING POLICY

Please bring your insurance card to each visit, and also be prepared to pay your co-pay if applicable. We ask that you arrive 15 minutes prior to your appointment time to update and verify your child's personal information. Because we respect every patient's time, if you are 10min late for your child's appointment, you will be asked to reschedule, so that the following patients that day can be seen on time. You will also be charged a fee (see below).

CANCELLATION POLICY

We have a 48hr cancellation policy for all appointments and testing. We understand that circumstances sometimes require you to miss an appointment. Failure to notify us when you find it necessary to cancel or reschedule however, could result in our request that you find another practice more convenient for your needs. You will also be charge a fee (see below).

FEES

Late/Missed Appointment: \$50

Late/Missed Stimulation Testing: \$100

These policies allow us to maximize appointment availability for all of our patients, including your child. We appreciate your understanding.

Patient Name: _____

Patient DOB: _____

Parent Signature: _____

Date: _____

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